

TONBRIDGE AND MALLING BOROUGH COUNCIL

COMMUNITY DEVELOPMENT ADVISORY BOARD

Wednesday, 23rd July, 2008

Present: Cllr Miss J L Sergison (Chairman), Cllr D A S Davis (Vice-Chairman), Cllr A W Allison, Cllr Ms J A Atkinson, Cllr D J Cure, Cllr M O Davis, Cllr Mrs S M Murray, Cllr Mrs E A Simpson, Cllr Ms S V Spence and Cllr Mrs C J Woodger.

Councillors Aikman, Baldock, Balfour, Bolt, Coffin, Court, Heslop, Luker and Worrall were also present pursuant to Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors Evans and Keeley.

PART 1 - PUBLIC

**CD
08/028 DECLARATIONS OF INTEREST**

Councillor Balfour declared a personal interest in the item regarding Relocation of Grange Park School on the grounds of being a governor of the school.


**CD
08/029 MINUTES**

RESOLVED: That the notes of the meeting of the Community Development Advisory Board held on 15 May 2008 be approved as a correct record and signed by the Chairman subject to the addition of the word 'Board' after 'relevant' in the last line of the first paragraph of the preamble to CD 08/022 and the addition of the word 'be' before 'abolished' in the first line of the second paragraph of the preamble to CD 08/023.

MATTERS FOR RECOMMENDATION TO THE CABINET

**CD
08/030 ALCOHOL CONTROL ZONES**

The report of the Chief Executive provided an update on progress in relation to the establishment of Alcohol Control Zones in the Borough and proposed the designation of further areas in the light of consultation. Details were given of the responses received in relation to the proposed zones and Inspector Dave Pate attended the meeting and confirmed that Kent Police were supportive of the proposals. Clarification was given of some of the boundaries of the proposed zones and Members emphasised the need to monitor the situation to respond to any displacement of anti-social drinking in public spaces.

RECOMMENDED: That an Order pursuant to the Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001 be made in respect of those areas set out at Annex 2 to the report as places where restrictions apply to the consumption of alcohol in designated public places subject to the inclusion of the following: 

The whole of the new development at Holborough and Holborough Park, Brookland Lake and land west of St Benedict Road/Potyns, Snodland.

Platt Woods, Borough Green and Platt.

Land between St Stephens Street and Priory Street, Tonbridge.

***Referred to Cabinet**

**CD
08/031**

RELOCATION OF GRANGE PARK SCHOOL

Decision Notice D080138MEM

The report of the Director of Planning, Transport and Leisure gave details of a consultation by Kent County Council on proposals to relocate Grange Park School into new purpose designed buildings on the Wrotham School site. Consideration was given to the background to the proposed relocation and the three possible alternative locations suggested within the site.

RECOMMENDED: That without prejudice to the appropriate planning process, the Council support the relocation of Grange Park School from Leybourne Grange to the site of the Wrotham Secondary School and also lend support to site 1 (to the north of the existing Wrotham School buildings) as the preferred option.

**CD
08/032**

CONSULTATION BY BT ON THE REMOVAL OF PAYPHONES

Decision Notice D080139MEM

The report of the Director of Planning, Transport and Leisure gave details of notification by BT of its intention to remove 18 payphones at various locations throughout the Borough. It was noted that under guidelines laid down by Ofcom the Borough Council was responsible for carrying out local consultations and making any objections in respect of the removal of individual payphones. The report set out details of the proposals and put forward suggested responses for consideration.

RECOMMENDED: That

(1) the suggested response set out in Annex 3 to the report be endorsed subject to:

(i) no objection being raised to the removal of the payphone at Knowle Road, Wouldham on grounds of low usage;

(ii) the expansion of reasons for objection in relation to the Masefield Way, Tonbridge site to the effect that it is a strategic location;

(iii) BT being urged to ensure that clear notification is undertaken locally where payphones will be removed together with details of alternative facilities; and

(2) concern be expressed about the imposition on the Borough Council of responsibility to undertake a consultation exercise on behalf of a commercial organisation and representations be made seeking reimbursement of costs from Ofcom.

**CD
08/033**

SUSTAINABLE COMMUNITY STRATEGY REVIEW AND UPDATE

Decision Notice D080140MEM

Consideration was given to the report of the Chief Executive on the second annual update and review of the Community Strategy which outlined progress made against the adopted actions and provided an initial consultation document for the preparation of the next Strategy required for 2009-12. It was noted that the main consultation phase would take place in the autumn with the Tonbridge and Malling Local Strategic Partnership playing a major role in overseeing production of the new Strategy. A number of detailed comments made at the meeting were noted by officers for inclusion in the consultation draft.

RECOMMENDED: That the review and annual update of the Community Strategy be approved.

**CD
08/034**

WEST KENT LEADER PROGRAMME - UPDATE

Decision Notice D080141MEM

The report of the Chief Executive provided an update on the ongoing negotiations with SEEDA over the funding for the administration of the West Kent Leader programme including the decision of the independent panel assessing South East Leader bids to allow use of up to 20% of the funding allocation on administration at the expense of support for local projects.

RECOMMENDED: That in the light of the Leader Appraisal Panel's decision not to increase the allocation of Leader funding to accommodate all administrative costs, the Borough Council reaffirm its commitment to work jointly with West Kent partners to meet the shortfall in Leader administration funding and to limit any call on project funds available to local Leader projects.

**CD
08/035**

WEST MALLING FARMERS MARKET - UPDATE ON OPTIONS TO REDUCE BUDGET FUNDING GAP

Decision Notice D080142MEM

The Chief Executive's report updated the position on options which had been explored to make potential savings and reduce the Council's annual Farmers' Market budget of £7,000. Further information was provided at the meeting on the responses of Kent County Council

Highway Services and West Malling Parish Council.

RECOMMENDED: That the following be pursued further to reduce the expenditure of West Malling Farmers' Market: the potential for a community managed Farmers' Market; the provision of additional promotional material for the market by the Borough Council in partnership with Hughmark Limited; additional sources of funding from Kent County Council; and the devolution of tasks associated with road closure to an appropriate local level.

MATTERS SUBMITTED FOR INFORMATION

**CD
08/036** **UPDATE FROM TONBRIDGE & MALLING COMMUNITY SAFETY
PARTNERSHIP**

The report of the Chief Executive updated the Board on the work of the Community Safety Partnership. Reference was made to the Community Safety Partnership Strategy and Action Plan 2008-2011 which had recently been circulated. Details were given of some of the actions contained within the plan which were being progressed by the Partnership. Particular attention was drawn to the launch of a Cold Calling Control Zone for the Bishops Oak Ride area of Tonbridge and a new monthly email bulletin to engage with residents. The report also highlighted a 25.5% reduction in recorded crime during April/May 2008.

**CD
08/037** **PRIORITY COMMUNITIES UPDATE ON DEVELOPMENT WORK**

The Chief Executive provided an update on community development work taking place in partnership with a wide range of agencies in the Borough's three priority communities of East Malling, Trench and Snodland. Thanks were recorded to Mark Raymond, Corporate Services Manager, for his work in connection with the St James Community Centre Project.

**CD
08/038** **TONBRIDGE COTTAGE HOSPITAL CONSULTATION ADVISORY
GROUP**

The Chairman agreed to this matter being raised as an urgent item of late business to enable the Board to be advised about the future of the Tonbridge Cottage Hospital Consultation Advisory Group which would continue its work in a different guise as a liaison group. The draft notes of a meeting of the Group held on 27 June 2008 were circulated which noted that the Primary Care Trust had confirmed that Tonbridge Cottage Hospital would not become a GP led health centre but such a facility would be located at Ebbsfleet. At Members' request officers undertook to make enquiries about future provision of such facilities within the West Kent area and the possible timescales for their development.

MATTERS FOR CONSIDERATION IN PRIVATE

**CD
08/039**

EXCLUSION OF PRESS AND PUBLIC

No items were considered in private.

The meeting ended 2101 hours

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Development**

Decision No: D080138MEM

Date: 23rd July 2008

Decision(s) and Reason(s)

Relocation of Grange Park School

(Report of Director of Planning, Transport and Leisure)

The report gave details of a consultation by Kent County Council on proposals to relocate Grange Park School into new purpose designed buildings on the Wrotham School site. Consideration was given to the background to the proposed relocation and the three possible alternative locations suggested within the site.

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Development resolved that without prejudice to the appropriate planning process, the Council support the relocation of the Grange Park School from Leybourne Grange to the site of the Wrotham Secondary School and also lend support to Site 1 (to the north of the existing Wrotham School buildings) as the preferred option.

Reasons: As set out in the report submitted to the Community Development Advisory Board of 23 July 2008.

Signed Cabinet Member for N Heslop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 July 2008

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Development**

Decision No: D080139MEM

Date: 23rd July 2008

Decision(s) and Reason(s)

Consultation by BT on the removal of Payphones

(Report of Director of Planning, Transport and Leisure)

(Annex 1)

(Annex 2)

(Annex 3)

Details were given of notification by BT of its intention to remove 18 payphones at various locations throughout the Borough. It was noted that under guidelines laid down by Ofcom the Borough Council was responsible for carrying out local consultations and making any objections in respect of the removal of individual payphones. The report set out details of the proposals and put forward suggested responses for consideration.

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Development resolved that:

- 1) the suggested response set out in Annex 3 to the report be endorsed subject to:
 - i) no objection being raised to the removal of the payphone at Knowle Road, Wouldham on grounds of low usage;
 - ii) the expansion of reasons for objection in relation to the Masefield Way, Tonbridge site to the effect that it is a strategic location;
 - iii) BT being urged to ensure that clear notification is undertaken locally where payphones will be removed together with details of alternative facilities; and
- 2) concern be expressed about the imposition on the Borough Council of responsibility to undertake a consultation exercise on behalf of a commercial organisation and representations be made seeking reimbursement of costs from Ofcom.

Reasons: As set out in the report submitted to the Community Development Advisory Board of 23 July 2008 and to highlight concerns about cost and time implications of the consultation exercise.

Signed Cabinet Member for N Heslop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 July 2008

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TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Development**

Decision No: D080140MEM

Date: 23rd July 2008

Decision(s) and Reason(s)

Sustainable Community Strategy Review and Update

(Report of Chief Executive)

Consideration was given to the second annual update and review of the Community Strategy which outlined progress made against the adopted actions and provided an initial consultation document for the preparation of the next Strategy required for 2009-12. It was noted that the main consultation phase would take place in the autumn with the Tonbridge and Malling Local Strategic Partnership playing a major role in overseeing production of the new Strategy. A number of detailed comments were noted by officers for inclusion in the consultation draft.

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Development resolved that the review and annual update of the Community Strategy be approved.

Reasons: As set out in the report submitted to the Community Development Advisory Board of 23 July 2008.

Signed Cabinet Member for N Heslop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 July 2008

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TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Development**

Decision No: D080141MEM

Date: 23rd July 2008

Decision(s) and Reason(s)

West Kent Leader Programme - Update

(Report of Chief Executive)

(Annex 1)

(Annex 2)

The report provided an update on the ongoing negotiations with SEEDA over the funding for the administration of the West Kent Leader programme including the decision of the independent panel assessing South East Leader bids to allow use of up to 20% of the funding allocation on administration at the expense of support for local projects.

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Development resolved that in the light of the Leader Appraisal Panel's decision not to increase the allocation of Leader funding to accommodate all administrative costs, the Borough Council reaffirm its commitment to work jointly with West Kent partners to meet the shortfall in Leader administration funding and to limit any call on project funds available to local Leader projects.

Reasons: As set out in the report submitted to the Community Development Advisory Board of 23 July 2008.

Signed Cabinet Member for N Heslop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 July 2008

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Development**

Decision No: D080142MEM

Date: 23rd July 2008

Decision(s) and Reason(s)

West Malling Farmers Market - Update on Options to Reduce Budget Funding Gap

**(Report of Chief Executive)
(Annex)**

The report updated the position on options which had been explored to make potential savings and reduce the Council's annual Farmers' Market budget of £7,000. Further information was provided at the meeting on the responses of Kent County Council Highway Services and West Malling Parish Council.

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Development resolved that the following be pursued further to reduce the expenditure of West Malling Farmers' Market: the potential for a community managed Farmers' Market; the provision of additional promotional material for the market by the Borough Council in partnership with Hughmark Limited; additional sources of funding from Kent County Council; and the devolution of tasks associated with road closure to an appropriate local level.

Reasons: As set out in the report submitted to the Community Development Advisory Board of 23 July 2008.

Signed Cabinet Member for N Heslop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 25 July 2008

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.